

Verona Family Child Care Association

CHILD CARE REIMBURSEMENT TRAINING SCHOLARSHIP INFORMATION

Questions and Answers on Training Funds Available to all Child Care Providers who are Members of the Verona Family Child Care Association.

1. Who may apply for a Child Care Training Scholarship?

Child care providers must meet all of these criteria to apply. They must be members of VFCCA. They must have attended or participated in at least three VFCCA meetings or events. They must have participated in at least one VFCCA fundraiser in the current year. They must have paid for and completed a child care related training.

2. What criteria is required to apply?

Training scholarship applicants must present their application with the following items (applicants can send in either the original or a copy).

- Completed application form
- Receipt of payment or canceled check for training
- Certificate of completion of training class (or Training Card for CPR and First Aid Classes)
- Confirmation of participation in three VFCCA meetings or events which includes the name and description of the meeting or event
- Confirmation of participation in at least one VFCCA fundraiser.

3. When must a member apply for a Training Scholarship Reimbursement?

Applications must be completed and mailed with all applicable criteria by December 1 of the calendar year in which the training took place in order to receive a Reimbursement Scholarship. Applications which are complete and postmarked December 1 will be accepted for that calendar year.

4. How will the Training Scholarships be allocated?

50% of the funds raised by that year's fundraisers for VFCCA will be budgeted for Training Scholarships. A Committee of not less than three members of VFCCA will review all applications to determine eligibility. Every member who applies and whose application is complete will receive a Training Scholarship Reimbursement. The amount each individual receives will depend upon how much money is available, how many members apply, and the amounts each member is applying for.

Verona Family Child Care Association

CHILDCARE REIMBURSEMENT TRAINING SCHOLARSHIP APPLICATION

Name: _____ Phone: _____
 Address: _____

Confirmation of Participation in THREE VFCCA Meetings or Events:

	Date	Description of Meeting or Event
1.		
2.		
3.		

Confirmation of Participation in at least ONE VFCCA Fundraiser

How You Participated in a VFCCA Fundraiser this year

Description of Training Events Submitted for Reimbursement

	Date of Training	Name of Training Event & Sponsoring Agency	Amount Paid	Receipt or cancelled check enclosed	Certificate or final grade enclosed
1.			\$		
2.			\$		
3.			\$		
4.			\$		
5.			\$		
6.			\$		
7.			\$		
8.			\$		
9.			\$		
		TOTAL AMOUNT OF APPLICATION	\$		

*Did you include: CPR, First Aid Classes, 4-C Conferences, Business or Tax Classes, Child Care Conferences such as WECA, WFCCA, NAEYC/DCAEYC or LILM. Use additional pages if needed.

Mailing Instructions: Application and copies of each receipt of payment and certificate from each class must be returned by December 1.

Mail To: **Alexa Frommherz**
 VFCCA Scholarship
 6988 Sandy Ridge Court
 Verona, WI 53593